

# Dixie State University

<http://www.dixie.edu>

## Syllabus for Transitional Mathematics II ONLINE (3.0 credits)

CRN **47475 and 48958** Math **1000-40 and 41** Fall 2016

This course does not count toward overall credits earned for graduation, nor does it fill general education requirements; however, this course counts for financial aid and activity eligibility purposes, and the final grade contributes to the student's cumulative GPA.

Instructor: **Michele Poast**

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Office: **H102**

Office hours: **MTWR 2:30-4p; 5:40-6:10p**

Date Range: August 22, 2016-December 16, 2016

Classrooms & Class time:

**Online**

### Course Objectives:

All classes in mathematics at Dixie State University support the general education goal of the college. Each class will:

- Require students to perform mathematical processes including fractions, percentages, decimals, proportions/ratios, algebraic equations and/or calculus techniques.
- Provide students with application problems that use a variety of methods including arithmetical, algebraic and geometric methods.
- Challenge students to make inferences from mathematical models that include formulas, graphs and tables.
- Provide students with real-life applications that use a variety of mathematical functions.

Math 1000 is designed to give students a basic understanding of Beginning and Intermediate Algebra and prepare them for more advanced work in mathematics. Upon successful completion of this course, a student will demonstrate through testing the ability to:

1. Perform basic mathematical operations on rational numbers with and without a calculator, including fractions, percents, and decimals.
2. Use algebraic processes to solve algebraic equations in one and two unknowns.
3. Demonstrate the concept of equivalence including the use of variables to define relationships.
4. Work with functions that serve as models of real-world problems including polynomial and quadratic equations.

**Class Structure:** This class is entirely online. This means all homework, reviews, and tests will be done, checked and submitted to the instructor through a computer program called MyMathLab (MML). You will need access to a computer with internet for daily assignments. Computer labs on campus are available to those students who do not have Internet access.

- **To register for MyMathLab (MML),** go to <http://www.mymathlab.com/> and
  - ✓ Under the heading "Register", click "Student".
  - ✓ When you are asked for the **COURSE ID** enter **poast18933**
  - ✓ Follow the instructions to either create an account, or sign in if you have an existing account. If you are creating a new account, you will need to purchase a student **ACCESS CODE** from either the publisher as you are registering or ahead of time from the bookstore. Check both places to see which is less expensive.
  - ✓ When you enter your **email account**, please make sure you use the email that you check the most often.
  - ✓ If you have questions, please go to <http://www.pearsonmylabandmastering.com/northamerica/students/get-registered/index.html> and watch the video found by scrolling towards the bottom of the screen or you may contact customer support service (<http://www.mymathlab.com/student-support>).
  - ✓ We recommend that you initially sign onto MML using the 14-day free trial. Once you feel certain this is the right class for you, pay for access. All homework, reviews, and tests assignments are on MML.
- **You Have Access to MML, What Next?**
  - ✓ Log on to MML and, if you are using your own computer, be sure to download any required plugins by clicking on the "Browser Check" on the home page. You are now ready to do math.
  - ✓ Go back to MML Course Home and click on Homework. Here is your list of assignments. Click on the Orientation Video and watch this before our first class.
  - ✓ Click on Video Notebook. You will need to print the whole notebook for this semester. Follow the links to print it all at once, or chapter by chapter. (See Video Notebook section on syllabus.)

**Prerequisite:** C or better in Math 0900 or Math 0990; OR ACT or equivalent placement exam 13 or higher; OR CPT score of 31 or higher. All prerequisites satisfied within two years of enrollment in this course.

**eTextbook and Other Expenses:** Software based on the textbook **Beginning & Intermediate Algebra 5/e** by Martin-Gay (textbook not required) but you need to purchase an access code for MML (Cost approx \$95) A print-out of the

Video Notebook (approx \$12) Course fee \$35 A non-graphing scientific calculator (\$8-\$20) is recommended; however, you may use the MML calculator on the computer.

**Catalog Description:** Prepares students for courses that fulfill the General Education Math requirement. Concepts emphasized in this course include the properties of the real number system, sets, functions, graphs, algebraic manipulations, linear and quadratic equations, systems of equations, and story problems. Students will be expected to reason mathematically and solve mathematical problems. Successful completion of the course gives students good preparation for college-level math courses. Successful completers satisfy prerequisite for MATH 1030, MATH 1040, MATH 1050, and Mathematics prerequisite for BIOL 2030, CHEM 1110, PHYS 1010, and STAT 2040. Course fee required. Prerequisite(s): MATH 0900 (Grade C or higher) within two years of enrollment in this course; OR ACT or equivalent placement score 13 or higher within two years of enrollment in this course; OR CPT score of 31 or higher within two years of enrollment in this course. FA, SP, SU 3.000 Credit hours; 1.000 Lecture hours; 4.000 Lab hours

**Calculators:** A non-graphing scientific calculator is recommended and will be allowed only on certain tests. Graphing Calculators, Cell phones, Smart watches, iPads, etc., may not be used as calculators on tests.

**Attendance:** No attendance is required.

**Homework:** Assignments are to be completed in MML. Due dates are posted in MML and at the end of the syllabus.

- You must score a minimum of 80% on your homework assignments in order to access the test for those sections.
- You get three attempts to get a problem correct. If after the third attempt you still have not gotten the problem correct, you may request a similar problem to be generated and graded by clicking on the “Similar Exercise” button at the bottom of the homework window. You are encouraged to repeat homework problems and obtain a perfect score before the recommended due date.
- If you do not know how to solve a problem, you may select the “Help Me Solve This”, “View an Example”, or other help features in the right hand menu in the MML homework window. If you need further assistance, you may use the dedicated tutors in the eLab for assistance and/or contact your instructor.
- Your homework scores will be totaled and scaled so that your homework is 20% of your overall course grade.

**Test Reviews:** Test reviews are to be completed in MML. Due dates are posted in MML and at the end of the syllabus.

- You must score a minimum of 80% on your test reviews in order to access the test associated with the reviews.
- You get three attempts to get a problem correct. If after the third attempt you still have not gotten the problem correct, you may request a similar problem to be generated and graded by clicking on the “Similar Exercise” button at the bottom of the homework window. You are encouraged to repeat review problems and obtain a perfect score before the recommended due date.
- No help features are available for the reviews. If you do not know how to solve a problem, please look in your homework sets for a similar problem and use the help features within the homework set to assist you.
- Your test review scores will count as homework scores.

**Video Notebook:** The Video Notebook is a graded assignment. You are required to print the Video Notebook from MML, three-hole punch it, and place it in a 3-ring binder, and fill it as you watch the MML video lectures. It is your responsibility to complete and have each Video Notebook chapter graded by your instructor before you take your test. If you do not have a grade for the part of the Video Notebook associated with a test, you will not be able to take the second attempt of each test.

**Homework Notebook:** You are required to keep a homework notebook (or binder if you wish), which will be graded on completeness, organization, and appropriate use of math notation. The notebook will be graded by your instructor at the end of each chapter in order for you to gain access to the second attempt of each test associated with the homework sets. It is your responsibility to find your instructor and have him/her grade your notebook before you take your test. If you do not have a grade for the part of the Homework Notebook associated with the test, you will not be able to take the second attempt of each test.

**Projects:** Two projects are due at different times during the semester worth 10% of your overall grade. The project instructions are posted on MyMathLab and the due dates are listed on the Assignment Schedule.

**Tests:** Five tests will be given. You may take each test up to two times to improve your score if you have met all the prerequisite requirements and only the highest score will be counted. If you would like to take a test early, you need to contact your instructor and set up an appointment. You must take your second attempt within the time frame specified in the schedule given at the end of the syllabus. You may not access any other websites or wear headphones while taking your tests. A non-graphing scientific calculator is permitted on all tests. **Graphing calculators, cell phones, smart watches, iPads, etc., may not be used as calculators on tests.**

**Final Exam:** The final exam will be comprehensive and is worth 25% of your overall course grade. **You must take the final exam between Monday, Dec 12th and Friday, Dec 16<sup>th</sup> in the Testing Center or an approved proctored setting. You may take the final comprehensive exam only once.** You may not access any other websites or wear headphones while taking your final exam. If you have a course schedule conflict with the final exam schedule, please contact your instructor as soon as possible.

**Grading Policy:** Grades will be based on: (with an allowance of  $\pm 1\%$ )

Projects 10%	Video and Homework Notebooks 5%	Homework and Reviews 20%
Tests 40%	Final Exam 25%	

You can see your grade and all your scores on your MML Grade Book. Letter grades will be assigned as follows:

<b>A</b>	94 – 100%	<b>B</b>	83 – 86%	<b>C</b>	70 – 74%	<b>D</b>	55 – 59%
<b>A-</b>	90 – 93%	<b>B-</b>	80 – 82%	<b>C-</b>	65 – 69%	<b>D-</b>	50 – 54%
<b>B+</b>	87 – 89%	<b>C+</b>	75 – 79%	<b>D+</b>	60 – 64%	<b>F</b>	0 – 49%

**MyMathLab (MML):** Please make sure you check your MML site frequently since class information will be posted there. Go to <http://www.mymathlab.com/> to access MML.

**Canvas:** The Canvas site for this class will contain the Syllabus and information on how to register for MML. Go to <https://canvas.dixie.edu/> to access Canvas. The above and other class information will be posted in MML.

**Testing Center:** For current testing center hours, please go to <http://dixie.edu/testing>

**Disability Resource Center:** If you are a student with a medical, psychological, or learning disability or think you might have a disability and would like accommodations, contact the Disability Resource Center (652-7516) in the North Plaza. The Disability Resource Center (<http://dixie.edu/drcenter/>) will determine eligibility of the student requesting special services and determine the appropriate accommodations related to their disability.

**Receiving your grades at the end of the semester:** Your course letter grade will be posted on Banner as soon as the Final Exam has been graded and the overall course average calculated (usually within 48 hrs after Exam has been taken).

**Withdrawing from or dropping a class:** If you never attend a class, the instructor may withdraw you from it. If you attend even one day, the instructor cannot withdraw you from the class. Since not all instructors will withdraw you for non-attendance, you should take care of that transaction for yourself by going to the registration window. If you quit attending and do not withdraw from the class you will receive an F.

**Changing your schedule:** It is your responsibility, as the student, to ensure the accuracy of your class schedule. Be sure to check your schedule after every change you make to it. Run a hard copy and keep it!

**Complete Withdrawal:** Dropping all classes does not withdraw you from the college and you may receive all F's. You must contact the Advisement Center, complete a withdrawal form, and surrender your student ID card.

**Changes:** Although unlikely, this syllabus and/or the assignment schedule may be changed if deemed necessary by the instructor. All changes will be announced in class and/or sent to your Dmail, Canvas, or MML account.

**Miscellaneous Information:** Click on this link - <http://www.dixie.edu/reg/syllabus/> - for comprehensive information on the Semester Dates, the Final Exam Schedule, University resources such as the library, Disability Resource Center, IT Student Help Desk, Online Writing Lab, Testing Center, Tutoring Center, and Writing Center. In addition, please review DSU policies and statements with regards to Academic Integrity, Disruptive Behavior and Absences related to university functions.

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
<b>August</b>	22 <b>Classes Begin</b>  Orientation Syllabus Quiz	23  Sec. 1.3 Sec. 2.1	24  Sec. 2.2	25 Last Day to Waitlist  Sec. 2.3	26 Last Day to Add without Signature	27
28	29  Sec. 2.4	30 \$50 Late Registration Fee  Sec. 2.5	31 Drop/Audit Fee Begins (\$10 per class)  Sec. 2.6	<b>September 1</b>  Sec. 2.7 Chp. 2 Review	2 Last Day for 100% Refund	3
4	5  <b>HOLIDAY</b> Sec. 1.3, 2.1-2.7 Hw Due	6 Start 50% Refund Period  Chp. 2 Review Due	7  Chp. 2 Test Opens	8  Sec. 3.1 Sec. 3.2	9	10
11  Chp. 2 Test Due	12 Last Day for Refund without "W"/Pell Grant Census  Sec. 3.3	13  Sec. 3.4	14  Sec. 3.5	15  Sec. 3.6	16 Last Day to Add/Audit Class	17
18  Sec. 3.1-3.6 Due	19  Sec. 8.1	20  Sec. 4.1 Sec. 4.2	21  Sec. 4.3	22  Sec. 4.5 Chp. 3&4 Review	23	24
25  8.1, 4.1-4.3, 4.5 Hw Due	26 Chp. 3&4 Review Due Chp. 3&4 Test Opens	27	28  Sec. 5.1 Sec. 5.2	29  Sec. 5.3	30	<b>October 1</b>
2  Chp. 3&4 Test Due	3  Sec. 5.4	4  Sec. 5.5 Sec. 5.6	5  Sec. 6.1 Sec. 6.2	6  Sec. 6.3	7	8
9  Sec. 5.1-5.6 HW Due	10  Sec. 6.4	11  Sec. 6.5 Project 1 Due!	12 Midterm Grades Due  Sec. 6.6	13  <b>FALL BREAK</b>	14  <b>FALL BREAK</b>	15

16	17 Last Day to Drop Individual Classes Sec. 6.7 Chp. 5&6 Review Sec 6.1-6.7 Hw Due	18	19 Chp. 5&6 Review Due Chp. 5&6 Test Opens	20 Sec. 8.4	21	22
23 Chp. 5&6 Test Due	24 Sec. 7.1	25 Sec. 7.2	26 Sec. 7.3 Sec. 7.4	27 Sec. 7.5	28	29
30	31 Sec. 7.7 Chp. 7&8 Review Sec. 8.4, 7.1-7.5, 7.7, Hw Due	<b>November 1</b>	2 Chp. 7&8 Review Due Chp. 7&8 Test Opens	3 Sec. 2.8	4	5
6 Chp. 7&8 Test Due	7 Sec. 9.1	8 Sec. 9.2 Sec. 9.3	9 Sec. 10.1	10 Sec. 10.2	11 Last Day to Completely Withdraw	12
13 Sec. 2.8, 9.1-9.3 Hw Due	14 Sec. 10.3	15 Sec. 10.4	16 Sec. 10.5	17 Sec. 10.7 Chp. 9&10 Review	18	19
20 10.1-10.5, 10.7 Hw Due	21 Chp. 9&10 Review Due Chp. 9&10 Test Opens	22 Project 2 Due!	23 Thanksgiving Break	24 Thanksgiving Break	25 Thanksgiving Break	26
27	28 Sec. 11.1 Sec. 11.2	29 Sec. 12.1 Sec. 12.2	30 Sec. 12.3 Sec. 12.5	<b>December 1</b> Sec. 12.6 Sec. 12.7	2	3
4 Chp. 9&10 Test Due Sec. 11.1-11.2, 12.1- 12.3, 12.5-12.7 Hw Due	5 Chp. 11&12 Review Due	6 Final Exam Review Day	7 Final Exam Review Day	8 Final Exam Review Day	9 Classes End	10
11	12 Comprehensive Final Exam Opens	13	14	15	16 Final Exam Review Due Comprehensive Final Exam Due	17